



BOARD OF PUBLIC WORKS AND SAFETY

MEETING MINUTES

Meeting Date: April 6, 2022

MEMBERS

TRENT A. MCCAIN ESQ., PRESIDENT ~ PRESENT

ARLENE D. COLVIN ESQ, VICE PRESIDENT ~ PRESENT

ANGELA LOCKETT ESQ, MEMBER ~ PRESENT

MARIANETTA L. BARBER, CLERK ~ RAVEN K. HALL - PROXY

MINUTES

APPROVAL OF MEETING MINUTES

March 30, 2022

– Adopted & Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

CLAIMS

Approval of Claims to be paid on April 8, 2022

○ 110-1 – GENERAL FUND		\$100,905.69
○ 220-2 – LOCAL ROADS & S	\$62,117.95	
○ 220-4 – PARK DEPARTMENT	\$14,874.46	
○ 221-2 – HEALTH/HUMAN SE	\$191.06	
○ 222-6 – COMMUNITY DEVELOPMENT	\$295,957.51	
○ 222-8 – LAW ENF TRAIN	\$284.22	
○ 245-5 – SOLID WASTE REC	\$348.44	
○ 248-2 – SAFE & THRIVING	\$1,110.00	
○ 249-0 – COVID-19 ESG	\$11,256.93	
○ 249-3 – INFANT MORTALITY	\$1,819.90	
○ 252-8 – DOIT NON-REVERT	\$261.06	
○ 331-9 – FIRE CAP EQUIP	\$136.00	
○ 444-5 – CONSOLIDATED AREA	\$1,500.00	
○ 890-3 – WCI/UCI BENEFIT	\$55,472.88	
SPECIAL REVENUE		\$445,330.41
○ 220-9 – CEDIT	\$19,089.61	
○ 221-5 – AMBULANCE NON-R	\$5,149.13	
○ 224-0 – PUBLIC SAFETY INCOME TAX	\$213,574.65	

- 660-7 – MARQUETTE PARK \$2,790.00
- 880-1 – FIRE PENSION FUND \$24,000.00

TOTAL CLAIMS TO BE PAID \$456,847.69

CORRESPONDENCE AND AGREEMENTS

CORRESPONDENCE FROM THE COMMUNITY DEVELOPMENT DEPARTMENT

Approval of NSP Lead Remediation Professional Contract – Removal of LBP Neighborhood Stabilization Program (NSP) properties, Gary, IN 46409. Please be advised, attached is the contract for Lead Risk Assessment removal for designated NSP properties within the City of Gary. Please also be advised that JMD Construction is the SOLE provider of such required services.

Accordingly, we are requesting BOARD APPROVAL of this contract as indicated below:

JMD Construction ***NOT TO EXCEED \$5,000.00 PER PROPERTY***
 – Approved
 A. Lockett - Yes
 A. Colvin - Yes
 T. McCain – Yes

Approval of Agreement – ESG-CV2 Gary Health Dept Temporary Warming/Cooling Emergency Shelter. Agreement between the City of Gary Community Development Department and Gary Health Department.

ESG-CV2 funds, in the amount of \$85,870 will provide temporary emergency shelter services to fifty (50) homeless persons during inclement weather at Ambridge Mann Community Center. Essential services that will be provided are breakfast/dinner meals, PPE for program participants and vaccine incentives.

– Approved
 A. Lockett - Yes
 A. Colvin - Yes
 T. McCain – Yes

CORRESPONDENCE FROM THE PUBLIC WORKS DEPARTMENT

Request for Auction. The City of Gary General Services Department is requesting to advertise unused vehicles and equipment on Saturday, April 30, 2022 at 9:00am.
 Locations and times will be as follows:

Vehicle Maintenance Yard
 900 Madison St
 9:00am

Demolition Service Yard
 1100 Madison St

(Start time immediately following 900 Madison)

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Request to Accept Vendor Packages. The Public Works Division is requesting Board Approval to accept and review vendor packages for the following:

- Lawn Care Services
- Tree Cutting and Removal Services

The need for services was advertised and packets accepted up until 2pm on April 6, 2022.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Residential Disabled Parking Signage (RENEWAL). For review and approval, the following resident has presented an application for renewal of a residential disabled parking sign:

- Marva Westley
740 Carolina St

All submitted documentation has been verified and the required fees have been paid.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

The Public Works Division is requesting to purchase 2 lawn mowers for the General Services Department. The following quotes were received:

- Kubota – Commercial Zero-Turn \$13,155.00 each
- John Deere – Z960M ZTrak Zero-Turn \$12,000.00 each
- Bobcat - ZT7000 Zero-Turn Mower \$14,348.44 each

The request is to purchase two (2) John Deere Zero-Turn mowers at \$12,000.00 each for a total of \$24,000.00.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

CORRESPONDENCE FROM THE NORTHWEST INDIANA HEALTH DEPARTMENT COOPERATIVE

Contract with Paulette Maxie to serve as a medical records abstractor for the Northwest Indiana Health Department Cooperative. The term of the Contract is from October 1, 2021 until September 30, 2023. Contract shall be paid an amount not to exceed \$10,800.00.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

Contract with Joi Watson to serve as a medical records abstractor for the Northwest Indiana Health Department Cooperative. The term of the Contract is from October 1, 2021 until September 30, 2023. Contract shall be paid an amount not to exceed \$10,800.00

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Abstain

UNFINISHED BUSINESS ~ None

NEW BUSINESS ~ Motion to include an item from the Finance Department:

Rescind prior Contract with Positive Image Consulting, LLC and Approve the Current Contract with the Contractor to coordinate, plan, and implement special events and projects for the City of Gary. On or about February of 2022, a Contract for this Contractor came before Board of Works, and it was approved. However, the relevant dates were not accurate. The Board should rescind the prior Contract and approve the current Contract before the Board. The term of the Contract is from November 1, 2021 until November 1, 2022. Contract shall be paid an amount not to exceed \$65,000.00.

– Approved

A. Lockett - Yes

A. Colvin - Yes

T. McCain – Yes

PUBLIC COMMENTS ~ None

APPROVED and ADOPTED on April 13, 2022.



Trent A. McCain, President



Arlene D. Colvin, Vice President

Angela Lockett, Member